

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Josephsen Simon, Beth](#)  
**Cc:** [Heysel, Garett](#); [Fletcher, Richard](#)  
**Subject:** Theatre 5835  
**Date:** Thursday, October 03, 2013 11:33:53 AM

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Dear Beth,

On Tuesday, October 1, the ASC Arts and Humanities Panel reviewed a new course proposal for Theatre 5835.

The Panel did not take a vote but would like the following points to be addressed first:

- More detailed descriptions of assignments (length and format) are needed.
- Attendance policy p. 2 “This class will adhere to the Department’s Absence Policy. You are allowed two (2) excused absences per semester. After those two (2) absences, each subsequent absence will drop your final grade by one point (A to A-).” Clarify: is it indeed “one point” or should this really say “1/3 of a letter grade”? This policy also seems incompatible with the 20% set aside in the grading breakdown. (Or is it part of the 20%?)

I will return the course via curriculum.osu.edu to enable the department to make the changes.

Should you have any questions about this feedback, please do not hesitate to contact Richard Fletcher, Chair of the ASCC A&H Panel (cc’d on this e-mail), or me.

Best,  
Bernadette

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